



Appendix 2 to the EUG Constituent Meeting January 16, 2018 version 1.0

# EMREX User Group Statutes

## Table of Contents

1. The EMREX User Group.....	2
2. Membership.....	2
3. Organization.....	3
4. Other rules.....	4



## EMREX User Group

### 1. The EMREX User Group

The EMREX User Group is formed by organizations in the EMREX network and interested parties to manage the network and to advance the use of EMREX. The abbreviation is EUG.

EUG is a non-profit organisation.

The purpose of the EMREX User Group is to:

- maintain the EMREX network including architecture and specifications
- support the uptake of EMREX in new countries and with new services
- plan and support dissemination activities around EMREX
- maintain the EMREX declaration to be signed by all members
- contribute to relevant standardization work, especially around ELMO

### 2. Membership

There are two types of memberships:

- full-members, meaning organizations responsible for one or more NCPs. Full-members constitute the backbone of EUG and have one vote per country
- associated members, meaning parties interested in EMREX, either through having e.g. an SMP or considering building an NCP or SMP. Associated members can participate in the activities, but do not have voting rights.

New members can join through:

- new NCPs (equals full-members) that are endorsed by an EUG full-member and that fulfil the requirements for an NCP can be allowed access to the network, if no existing full-member objects to the inclusion in an poll (no answer equals approval). The membership is then confirmed in the following annual assembly.
- if preferred, or if unanimity is not reached, new NCPs can be accepted in a voting procedure in the annual assembly
- associated members are approved by the chair

Leaving the User Group

- A member can leave the User Group by informing the chair in writing
- The executive committee can, after suitable warning, restrict participation rights of a full-member in breach of these statutes or severely harming the network. The following Annual Assembly can then by majority vote decide to revoke the membership of said member



## EMREX User Group

There is no membership fee. Every member covers their own costs.

### 3. Organization

The Annual Assembly, the meeting of the EUG members, discusses and directs the general policy of the User Group according to the aims described in the first article. The Annual Assembly elects the Executive Committee and the Chair of the Annual Assembly and the Executive Committee.

Moreover it possesses the following specific powers:

- a) to approve the reports of activities;
- c) to modify and approve the statutes of the organization;
- d) to dissolve the organization.

All decisions taken by the Annual Assembly require a 2/3 majority of the votes (present and proxy). Proxy votes are permitted; however, no attending member may act for more than three absent members, and written authorization is required from the members represented.

On the request of half the members plus one, the Chair shall convene an extraordinary meeting of the Annual Assembly, with a limited agenda.

The Executive committee is elected by the Annual Assembly for a period of 2 years. The Executive Committee consist of 3-8 members. If a member quits, the home organization of the leaving member can appoint a new member in his place for the remaining term of office. The tasks include:

- responsible for preparing a yearly action plan, which could include webinars, newsletters, conferences etc.
- ensure appropriate activities are taken to reach the goals in article 1
- convenes the Annual Assembly

Policy group. The Executive Committee can invite suitable persons to form a separate Policy Group. The purpose and tasks of the Policy Group:

- to bring needed policy expertise and contacts to policy makers to strengthen the role of EMREX
- to advise the Executive Committee on policy issues
- to actively support the EMREX network in relevant policy groups

When deemed suitable, the Executive Committee can also form special task forces for specific issues.



## EMREX User Group

### 4. Other rules

The Annual Assembly can add additional rules or change these statutes. The Annual Assembly also has the powers to dissolve the EMREX User Group.

In the event of dissolution of the organization, the Annual Assembly will decide on the disposal of the assets of the organization. The decision requires a majority of two thirds of the votes (present and proxy).

All decisions taken by any body of the organization require a 2/3 majority of the votes (present and proxy), the person chairing the body in question having a casting vote.

Decisions with respect to changes in the statutes require a majority of two thirds of the votes (present and proxy) at the Annual Assembly.